

INDIALANTIC

FY-23
ADOPTED BUDGET



TOWN OF INDIALANTIC

216 Fifth Avenue, Indialantic, Florida 32903
321-723-2242 Fax 321-984-3867

MAYOR
David Berkman
DEPUTY MAYOR
Stuart Glass
COUNCIL MEMBERS
Simon Kemp
Julie McKnight
Doug Wright
Michael L Casey, Town Manager
Rebekah Raddon, CMC, Town Clerk

MEMORANDUM

TO: Mayor & Council

FROM: Michael L. Casey
Town Manager

RE: FY-23 Budget

DATE: September 21, 2022

The adopted FY-23 Budget for the Town of Indialantic is provided setting forth a total budget of \$7,605,805 with the General Fund portion being \$6,512,074 the Enterprise Fund portion being \$573,741, and the Bond Fund portion being \$519,990. The recommended millage rate is 5.9475 which is lower than FY-22 millage rate of 6.0923.

The large increase in General Fund portion of budget and the total budget amounts is because of two payments received this year for the American Rescue Plan Act (ARPA) funds which totaled \$1,456,482, we have spent \$98,541 this year and the remaining \$1,358,241 is cash being carried forward to the FY-23 Budget year for storm water projects, purchase of a new fire engine and other projects approved by Council. Over the past several years we have placed money in reserves to be allocated for future projects, of this we are carrying forward \$546,300 to cover the expenses of paving South Riverside Dr., planting of the 5th Ave. median, a new town server and purchase of financial software.

The FY-22 approved budget was \$5,601,523 with the General Fund portion being \$4,681,804, the Enterprise Fund portion being \$460,230, and the Bond Fund portion being \$460,430.

The various funds cover different operations of the Town. The General Fund portion addresses the costs of the routine operation of governmental services by the Town. This includes the cost to provide police and fire/rescue services. Additionally, it covers public works, planning and engineering consultant costs, as well as legal representation for the Town. The Enterprise Fund addresses the cost of providing beach access for the general public. The Bond Fund covers the revenue and expenditure of monies related to the one-mill needed to retire the debt for monies borrowed to address storm sewer pipe failures and the poor condition of the pipes (note: debt to be retired within ten years from date of issuance).

While the overall budget proposes few changes, points of interest might center on the following:

- 1) the Town was notified by Florida League of Cities and increase to the town's health insurance for employees estimated at a 10% increase (513.2300, 521.2300, 522.2300, 534.2300, 541.2300, 545.2300 546.2300);
- 2) other insurances such as workers compensation and property insurance has seen an increase (512.2400, 519.4500, 521.2400, 522.4400, 524,2400, 541.2400, 545.2400, 546.2400);
- 3) capital item requested is for new Financial Software from BS&A to include payroll, general ledger, accounts payable and cash receipting. The system is compatible with the building and business tax receipt software purchased previously as it is the same company. Bringing the process in house and recommended by the town's auditor (519.6400);
- 4) capital item requested is for new town network server to replace a server that is ten years old (519.6400);
- 5) capital item to update council room and to replace antiquated sound system for public meetings, to improve the quality of sound (519.6400);
- 6) police department upgrade internet and firewall system as required by FDLE (521.4650);
- 7) police department capital upgrade dispatch symphony radio console as required to maintain police and fire dispatch (521.6400);
- 8) increase in all departments for vehicle fuel cost with the cost of fuel severely increasing (521.5201, 522.5201, 524.5201, 541.5201, 545.5201, 546.5201);
- 9) include the local share of costs (522.5260) needed should the Fire department be able to secure a grant to replace the existing emergency generator for the fire house;
- 10) street improvements to include repaving of South Riverside Dr. which cost have increased, the budget has \$240,000 from cashed carried forward to help pay for the paving (541.6300);
- 11) cost of supplies have increased by a great amount again. This includes a project in the public works building replacing the remainder of lights in town buildings to LED (541.4620);
- 12) continuing the sidewalk in Sunset Park so it is ADA compatible (541.7570);
- 13) the 5th Ave median plants and median are to be completed in this fiscal year, \$206,300 is cash carried forward for this project but with additional cost and councils desire to have electricity another \$50,000 was added to this project to total \$256,300 (541-7610);
- 14) the Sustainable Community and Resiliency Committee was created this last year, and with this money is being budgeted for an intern program to help with developing sustainability initiatives and goals. There is also funds to establish a rain barrel rebate program (572.4830);
- 15) boardwalk/crossover maintenance cost of supplies have increased and large areas need to be replaced because of aging and deterioration (545.4650, 546.4650);
- 16) purchase two kiosk for Wavecrest to replace some parking meters (545.6400);

TOWN OF INDIALANTIC

ADOPTED BUDGET

OCTOBER 1, 2022 - SEPTEMBER 30, 2023

INDIALANTIC TOWN COUNCIL

Dave Berkman, Mayor

Stuart Glass, Deputy Mayor

Simon Kemp, Councilmember

Julie McKnight, Councilmember

Doug Wright, Councilmember

BUDGET AND FINANCE COMMITTEE

Lorraine Schulte, Chairperson

Carrie Foy, Member

Vince Benevente, Member

Bruce Bogert, Member

Michael Casey, Town Manager

Rebekah Raddon, Town Clerk

Jennifer Small, Finance Director

2022/2023 BUDGET Personnel Schedule

Department	Position Classification	21/22 Current	New	22/23 Total
Administrative	Town Manager	1	0	1
	Town Clerk	1	0	1
	Finance Director	1	0	1
	Administrative Assistant	2	0	2
Police	Police Chief	1	0	1
	Office Manager	1	0	1
	Administrative Assistant	1	0	1
	Police Sergeant	3	0	3
	Police Officer	6	0	6
	Police Detective	1	0	1
	Community Policing Officer	1	0	1
	Senior Communications Officer	1	0	1
	Communications Officer	3	0	3
	Communications Officer (PT)	4	0	4
	School Crossing Guard (PT)	1	0	1
Fire	Fire Chief	1	0	1
	Fire Fighter/Fire Captain	3	0	3
	Fire Fighter/EMT	3	0	3
	Fire Fighter (Volunteer)	16	0	16
Protective Inspection	Building Official/Code Enforcement	1	0	1
Public Works	Public Works Director	1	0	1
	Maintenance Worker II	1	0	1
	Maintenance Worker	5	0	5
	Parking Enforcement (PT)	4	0	4
Total Full Time		38	0	38
Total Part Time		9	0	9
Total Volunteer		<u>16</u>	<u>0</u>	<u>16</u>
Total		63	0	63

TOWN OF INDIALANTIC
BUDGET PREPARATION AND ADOPTION SCHEDULE
FISCAL YEAR 2022/2023

MAY

- 27 Proposed budgets submitted by Department Heads

JUNE

- 30 Certification of taxable value by Property Appraiser (form 420)

JULY

- 13 Budget and Finance Committee meeting
- 19 Town Council meeting - set proposed millage rate
- 20 Notification to Property Appraiser of the proposed millage rate, rolled-back rate, and date, time and place of the tentative budget hearing (DR 420)

AUGUST

- 10 Town Council budget workshop – 6:00 p.m.
- NLT 24 Property Appraiser mails notice of proposed property taxes (DR 474 trim notice)

SEPTEMBER

- 7 First tentative budget and millage rate public hearing (7:00 p.m.)
- 15 Advertise the tentative budget and millage rate
- 19 Second public hearing - adopt final millage and budget (5:30 p.m.)
- 20 Mail copy of millage resolution to Property Appraiser, the Tax Collector and the Department of Revenue

After the value adjustment board Property Appraiser delivers form DR 422 (final adjusted tax roll)

Within 3 days of the above Complete and certify form DR 422 and deliver to Property Appraiser

OCTOBER

- 26 Complete and submit form DR 487 with TRIM compliance package within 30 days following the final budget hearing

FUNDS

The Town's operating budget is divided into different funds. Each fund is considered a separate accounting entity with resources allocated based on the purposes for which they are to be used. In effect, the Town has several distinct budgets which must be balanced separately within the one operating budget. The Town's funds are:

General Fund - This fund is the general operating fund of the Town. All general tax revenues and other revenues that are not allocated by law or contractual agreement to another fund are received into the general fund. General operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are paid from the general fund.

Debt Service Fund - This fund is used to account for the accumulation of resources for, and the payment of, principal and interest on general long-term debt, other than bonds payable from the operations of enterprise funds.

Enterprise Fund - This fund is used to account for operations that provide service to citizens, financed primarily by a user charge. The net income is measured on a periodic basis and deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Trust and Agency Funds - These funds are used to account for assets held by the Town as trustee or agent for individuals, private organizations, other governmental units and/or other funds.

Special Investigative Trust Fund - Monies seized by law enforcement officers in connection with drug activities pursuant to Florida statutes.

REVENUE SOURCES

The Town's municipal revenues are utilized to pay for the services provided to its citizens.

Revenues collected by the Town are ad valorem taxes, municipal utility taxes, franchise fees, user fees, intergovernmental revenues, local option taxes, occupational license taxes, fines and forfeitures, investment income, contributions and donations, miscellaneous revenue, assessments and grants. A general description of each follows:

Ad Valorem Property Taxes - The property tax is the only local tax source authorized by the Constitution of the State of Florida and it is capped at 10 mills. The property tax is based on the value of real and personal property. The value of residential property represents only the value of the real estate, which includes buildings and improvement; while commercial property includes these values in addition to all relevant personal property. Example: If the single family median taxable value is \$132,000 after exemptions the number should be multiplied by 5.9475 mills, then divided by 1,000 to reach the Town ad valorem tax amount - \$785.07.

Municipal Utility Taxes - The municipal utility tax is levied by the municipality on specific utility services and collected by the utility provider through the utility bill, even if the provider is the municipality itself. The Communications Services Tax (also referred to as Telecommunications Tax) has replaced utility taxes on telephone service and cable providers.

Franchise Fees - The franchise fee is levied on a company or utility for the privilege of doing business within the municipality's jurisdiction and/or for utilizing municipal rights-of-way to do business. The Communications Services Tax (also referred to as Telecommunications Tax) has replaced franchise fees from telephone and cable television service providers.

User Fees - User fees are voluntary payments based on direct, measurable consumption of publicly provided goods and services.

Intergovernmental Revenues - These revenues are collected by one government, typically the State, and shared with other governmental units. State-shared revenue programs require the local government to meet specific conditions in order to receive such monies and to spend the monies for specific purposes.

Local Option Taxes - These taxes may only be levied in those municipalities where statutory requirements for their imposition have been met. The Town receives local option gasoline taxes and infrastructure sales tax under this option.

Business Tax Receipts - The business tax is levied for the privilege of engaging in or managing any business, profession or occupation within the jurisdiction of the Town.

Fines and Forfeitures - These receipts are collected from fines and penalties imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations, and for neglect of official duty.

Investment Income - Investment income is derived from the investment of cash receipts and idle funds through cash management.

Contributions and Donations - Monies received from various sources such as gifts, pledges, requests or grants from non-governmental entities.

Assessment - Revenue generated for certain public improvements authorized by Section 170.01, Florida Statutes which is levied on individual property based on benefit.

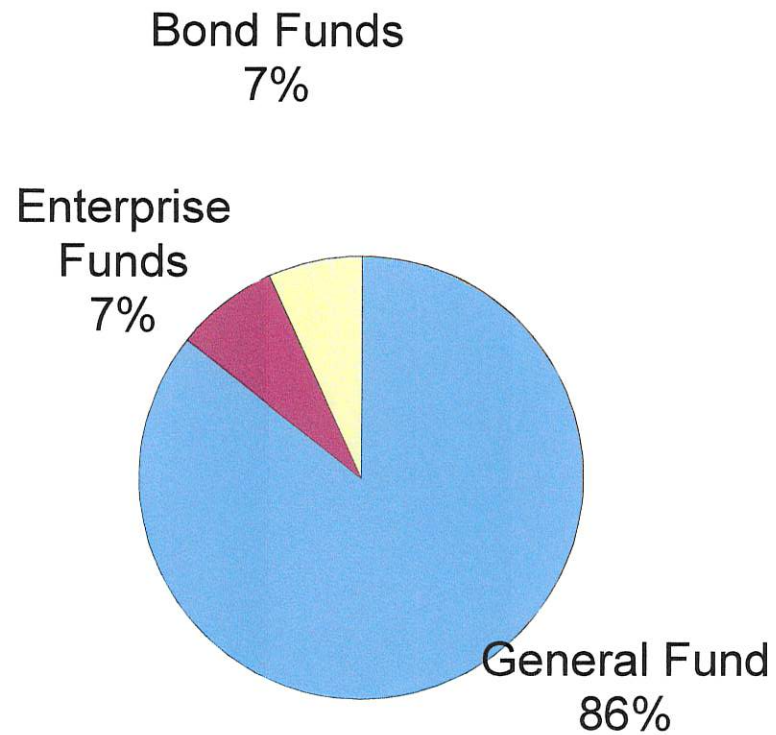
Grant - Revenues received by various entities to fund in full or in part certain projects.

Miscellaneous Revenue - Miscellaneous revenues may be received from a variety of other non-designated sources that do not fit any of the aforementioned categories.

2022/2023 BUDGET BY DEPARTMENT

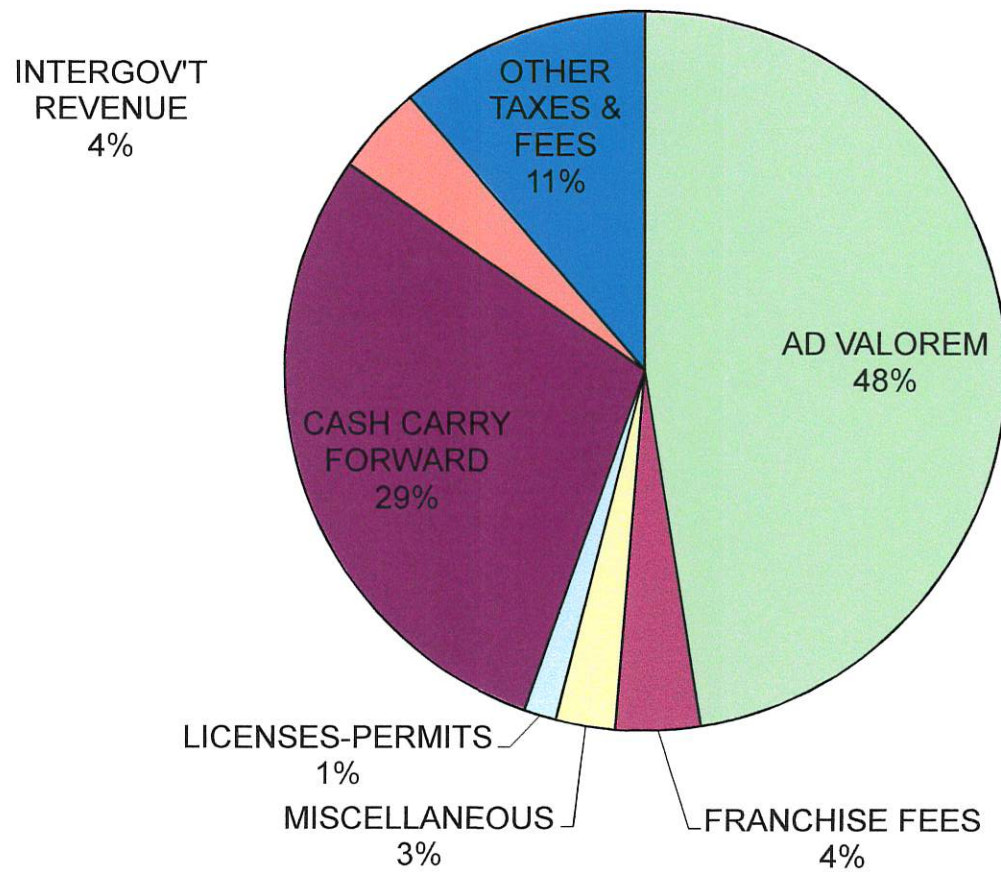
GENERAL FUND					
Department	Personnel	Operating	Capital	Transfer/Reserve	Total
Town Council	10,335	3,610	-	-	13,945
Administration	405,392	16,000	-	-	421,392
Professional Services	-	176,000	-	-	176,000
Other General Services	70,000	216,020	122,000	-	408,020
Law Enforcement	1,564,770	160,675	18,300	-	1,743,745
Fire Control	765,000	88,281	6,500	-	859,781
Protective Inspection	145,700	20,250	-	-	165,950
Roads, Streets, Parks	420,400	560,000	1,631,241	-	2,611,641
Recreation/Beautification	-	31,600	-	-	31,600
Capital Improvement	-	-	80,000	-	80,000
TOTAL GENERAL FUND	3,381,597	1,272,436	1,858,041	-	6,512,074
ENTERPRISE FUND					
Department	Personnel	Operating	Capital	Transfer	Total
Enterprise 1	117,650	242,838	12,400	5,862	378,750
Enterprise 2	30,800	164,191	-	-	194,991
TOTAL	148,450	407,029	12,400	5,862	573,741
TRUST AND AGENCY FUNDS					
Department	Personnel	Operating	Capital	Transfer	Total
Debt Service Fund	-	519,990	-	-	519,990
TOTAL	-	519,990	-	-	519,990
	Personnel	Operating	Capital	Transfer	Total
TOTAL ALL FUNDS	3,530,047	2,199,455	1,870,441	5,862	7,605,805

22/23 BUDGET SUMMARY



GENERAL FUND

2022-2023
REVENUES



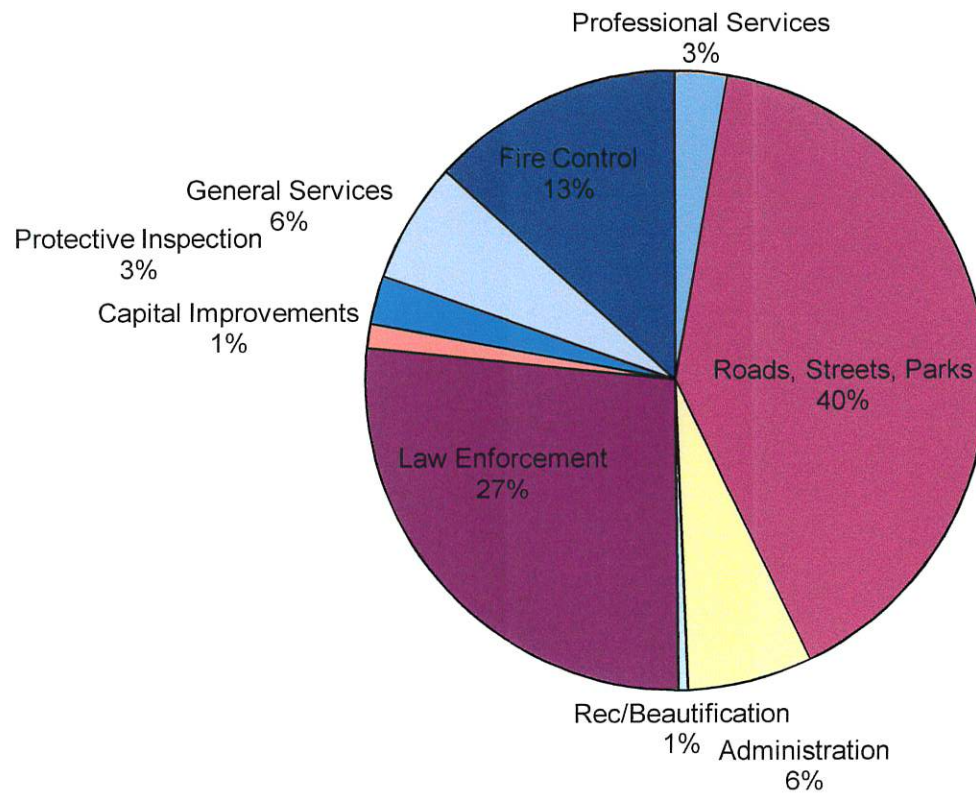
REVENUES

GENERAL FUND		21-22	22-23
ACCT	TAXES	ADOPTED	ADOPTED
311.1000	Ad Valorem Taxes	2,802,185	3,092,048
312.4000	Local Option Gas Tax	126,000	126,000
312.5100	Fire Insurance Premium Tax (Pension)	34,000	34,000
312.5200	Casualty Insurance Premium Tax (Pension)	46,000	46,000
323.1000	Electric Franchise Fee	180,000	195,000
323.7000	Solid Waste Franchise Fee	50,000	52,000
314.1000	Electric Utility Tax	272,000	280,000
314.3000	Water Utility Tax	61,000	61,000
314.4000	Gas Utility Tax	9,000	9,000
323.3200	Telecommunications Tax	160,000	160,000
	Total Taxes	3,740,185	4,055,048
	LICENSES-PERMITS		
316.0000	Business Tax	31,000	30,000
322.1000	Building Permits	65,000	65,000
	Total Licenses & Permits	96,000	95,000
	INTERGOVERNMENTAL REVENUE		
335.1200	State Revenue Sharing Proceeds	80,000	80,000
335.1500	Alcoholic Beverage Licenses	3,300	3,500
335.1800	Local Government Half-Cent Sales Tax	160,000	165,000
338.1100	County Business Tax	1,300	1,000
338.1200	League of Cities Safety Grant	6,000	2,000
338.1510	DEP Resilience Grant	71,810	-
338.1600	FDOT Maintenance	8,456	8,456
	Total Intergovernmental	330,866	259,956

REVENUES

	GENERAL FUND	21-22	22-23
ACCT	SERVICE CHARGES	ADOPTED	ADOPTED
341.2000	Variance Fees	1,000	1,000
341.4000	Copying	500	500
	Total Charges for Services	1,500	1,500
	FINES-FORFEITURES		
351.1000	Judgments and Fines	20,000	18,000
351.2000	Surplus Property	1,000	1,000
351.3000	Police Education Fund	2,500	3,000
	Total Fines & Forfeitures	23,500	22,000
	MISCELLANEOUS		
366.1000	Miscellaneous Income	29,149	29,725
369.2000	Harris Recycling	3,600	3,600
382.1000	Contributions - Enterprise Operations	124,204	124,204
382.4000	Witch Way 5k	15,000	15,000
382.5000	Pavers	1,500	1,500
387.0035	Cash Carry Forward	316,300	1,904,541
	Total Miscellaneous	489,753	2,078,570
	TOTAL GENERAL FUND	4,681,804	6,512,074

**GENERAL FUND EXPENDITURES
2022/2023
BY DEPARTMENT**



EXPENDITURES

	SUMMARY		
ACCT	NAME	21-22	22-23
		ADOPTED	ADOPTED
511	Town Council	13,945	13,945
514	Professional Services	223,685	176,000
541	Roads, Streets, Parks	970,762	2,611,641
513	Administration	395,120	421,392
572	Rec/Beautification	30,600	31,600
521	Law Enforcement	1,774,980	1,743,745
590	Capital Improvements	60,000	80,000
524	Protective Inspection	158,443	165,950
519	General Services	249,370	408,020
522	Fire Control	804,899	859,781
	TOTAL	4,681,804	6,512,074

EXPENDITURES

GENERAL FUND			
	TOWN COUNCIL		
		21-22	22-23
ACCT.	NAME	ADOPTED	ADOPTED
511.1200	Council Compensation	9,600	9,600
511.2100	Fica	735	735
	Subtotal	10,335	10,335
511.4000	Functions/Travel	3,510	3,510
511.5100	Photos/Plaques	100	100
	Subtotal	3,610	3,610
	TOTAL	13,945	13,945

ADMINISTRATION

This Department is responsible for the day-to-day operation of the Town and provides a central point of contact for the public. Administration coordinates the financial operation of the Town, administers the merit pay system, processes payroll and benefits, administers the Town's Personnel/Civil Service Manual, supervises municipal elections, updates the Code of Ordinances and is custodian of the Town's official records.

Administration also issues business tax receipts, publishes the quarterly newsletter and provides current information for the Town's website. In addition, the Department provides administrative support for the Town Council, Boards and Committees and other departments.

Personnel consist of the Town Manager, Town Clerk, Finance Director and two full-time Administrative Assistants.

FY-23 Personnel Related	\$ <u>405,392</u>
Operating	\$ <u>16,000</u>
Capital	\$ <u>0</u>
TOTAL	\$ <u>421,392</u>

EXPENDITURES

GENERAL FUND			
	ADMINISTRATION		
		21-22	22-23
ACCT.	NAME	ADOPTED	ADOPTED
513.1200	Salaries	274,013	297,312
513.1400	Overtime	500	500
513.2100	Fica	20,962	22,680
513.2200	Retirement	36,200	36,200
513.2300	Life/Health Insurance	45,985	47,800
513.2400	Workers' Comp	860	900
	Subtotal	378,520	405,392
513.4000	Functions/Travel	4,000	4,000
513.4100	Telephone	3,400	3,400
513.4600	Equipment Maintenance	400	400
513.4650	Computer Maintenance	1,000	1,000
513.4700	Printing	500	500
513.4900	Other Charges	1,600	1,200
513.5100	Office Supplies	4,500	4,500
513.5400	Dues/Memberships	1,200	1,000
	Subtotal	16,600	16,000
	TOTAL	395,120	421,392

EXPENDITURES

GENERAL FUND			
	PROFESSIONAL SERVICES		
		21-22	22-23
ACCT.	NAME	ADOPTED	ADOPTED
	LEGAL SERVICES		
514.3100	Legal Fees	63,000	63,000
514.3110	Labor Attorney	5,000	5,000
	Subtotal	68,000	68,000
	ENGINEERING SERVICES		
552.3100	Professional Services	75,310	35,000
	Subtotal	75,310	35,000
	FINANCIAL MANAGEMENT		
513.3200	Audit	22,975	24,000
513.3210	Professional Services	28,000	20,000
513.3220	Bookkeeping	9,400	9,000
516-3110	Web maintenance	2,000	2,000
	Subtotal	62,375	55,000
	PLANNING SERVICES		
515.3100	Professional Services	11,000	11,000
515.3110	Comprehensive Plan	7,000	7,000
	Subtotal	18,000	18,000
	TOTAL	223,685	176,000

EXPENDITURES

GENERAL FUND			
	OTHER GENERAL GOVERNMENT SERVICES		
		21-22	22-23
ACCT.	NAME	ADOPTED	ADOPTED
519.1200	Personnel Related Expenses	55,000	69,000
519.2500	Unemployment	1,000	1,000
	Subtotal	56,000	70,000
519.4100	Postage	3,000	3,000
519.4110	United Parcel Service	1,000	1,000
519.4310	Electricity	5,670	5,670
519.4315	Water/Sewer	500	500
519.4500	Insurance	144,500	165,000
519.4610	Safety Committee - repairs/maintenance	200	200
519.4620	Building cleaning/maintenance	1,000	1,000
519.4650	Computer maintenance	10,000	12,000
519.4700	Newsletter	4,000	4,000
519.4710	Codification	5,000	5,000
519.4930	Election Expense	1,000	1,000
519.4950	Legal Notices	6,000	6,000
519.5200	Copier Expense	2,000	2,000
519.5210	Maintenance Supplies	100	100
519.5220	Computer Supplies	1,100	1,100
519.5400	Books/Subscriptions/Dues	1,400	1,400
519.5500	Training/Education	6,900	7,050
	Subtotal	193,370	216,020
519.6400	Capital - Financial Software 75,000	-	122,000
	- Network Server 22,000		
	- Upgrade Council Chambers to include sound system 25,000		
	Subtotal	-	122,000
	TOTAL	249,370	408,020

POLICE DEPARTMENT

The Indialantic Police Department is a full time operation, providing police and dispatch services 24 hours a day, 365 days a year. In calendar year 2021 the Department recorded 11,639 calls for service. This is a 10% increase in calls for service over the previous year, COVID-19 conditions notwithstanding.

The Department consists of 18 full time employees and 7 part-time employees. Sworn law enforcement personnel include the Chief of Police, 3 Sergeants, 1 Detective, 6 Patrol officers, 1 Community Policing Officer and 1 part-time Officer. The Communications Center includes 1 Senior Communications Officer, 3 full-time Communications Officers, and 5 part-time Communications Officers. The full-time Office Manager (records & property), 1 full-time Administrative Assistant (property & evidence) and 1 part-time School Crossing Guard complete the complement of employees.

The vehicle fleet includes 7 marked police sedans, 1 marked supervisor vehicle (SUV), 1 unmarked detective vehicle, 1 unmarked vehicle for the Chief of Police, 1 marked Utility Terrain Vehicle (UTV) and 2 police bicycles. Combined patrol mileage for the last year was approximately 58,104 miles.

The Police Department is responsible for providing the following services:

- Response to calls for police services
- Enforcement of applicable federal, state and local laws
- Investigation of criminal activity
- Traffic enforcement and control
- Uniformed UTV beach patrol
- Uniformed bicycle patrol
- Crime prevention and public education programs
- Dispatch services for police, fire and public works

Other services provided by the Police Department include vacation house checks, child I.D. and fingerprinting, home and business security surveys, crime prevention and neighborhood watch programs, elderly well-being program, personal property identification and recording program, and traffic and pedestrian safety programs.

*Calendar year	2016	2017	2018	2019	2020	2021
Arrests	327	361	342	365	157	160
Traffic Citations	1,175	1,927	2,442	1,999	1,327	1777
Warnings	1,391	1,753	2,066	2,308	1,487	2203
Sexual Battery	0	0	0	0	0	0
Burglary	16	11	6	4	3	2
Robbery	1	0	0	0	0	0
Assault/battery	17	16	8	12	10	10
Larceny	59	68	36	48	40	30
Auto Theft	2	4	0	9	3	3
Vandalism	13	15	8	12	9	11
Arson	0	0	0	0	0	0
Narcotics	42	50	106	54	6	1
DUI	18	23	10	12	10	4
Alarms	235	203	139	203	186	127
Traffic Crashes	207	194	152	169	149	164
Disturbances	218	230	166	216	174	170
Ordinance Violations	81	88	74	52	121	82
Suspicious Violations	845	879	719	844	791	771
Assists	580	719	709	687	720	539
All Other	6,199	5,841	7,339	6,955	8,358	9,725
Total Calls	8,533	8,341	9,472	9,277	10,580	11,639

FY-23 Personnel Related	\$ 1,564,770
Operating	\$ 160,675
Capital	\$ 18,300
TOTAL	\$ 1,743,745

EXPENDITURES

GENERAL FUND			
	LAW ENFORCEMENT		
		21-22	22-23
ACCT.	NAME	ADOPTED	ADOPTED
521.1200	Salaries	892,646	901,000
521.1210	Part-time salaries	19,500	20,500
521.1220	Holiday	36,000	36,000
521.1230	Crossing Guard	11,750	11,950
521.1400	Overtime	53,000	53,000
521.1500	Special Pay (Incentive)	12,960	13,320
521.2100	Fica	75,500	77,500
521.2200	Retirement- General	36,834	36,000
521.2210	Retirement - Police/Fire Town	106,272	107,000
	State	45,000	45,000
521.2300	Life/Health Insurance	216,974	216,000
521.2400	Workers' Comp.	45,104	47,500
	Subtotal	1,551,540	1,564,770
521.3100	Professional Services	1,100	1,100
521.3110	Medical	1,500	1,500
521.4100	Telephone	8,000	8,000
521.4110	800 MHZ. lines	11,000	11,000
521.4120	800 MHZ. Maintenance	11,900	11,900
521.4310	Electricity	5,670	6,000
521.4315	Water/sewer	500	500
521.4600	Communication Maintenance	5,300	5,300
521.4610	Equipment Maintenance	3,500	3,500
521.4620	Building Cleaning/Maintenance	100	100
521.4630	Vehicle Maintenance	16,000	20,000
521.4650	Computer Maintenance	20,500	27,000
521.4700	Printing	750	750
521.5100	Office Supplies	2,600	2,600
521.5200	Operating Supplies	3,800	4,500
521.5201	Vehicle Fuel	17,000	25,000
521.5210	Uniforms	8,500	8,500
521.5230	Investigative Expenses	5,000	5,000
521.5240	Photographs	100	100
521.5250	Crime Watch Program	300	500
521.5260	Other Equipment	7,000	7,000
521.5400	Memberships	825	825
521.5500	Training	10,000	10,000
521.8000	Law Enf. Grant	2,000	-
	Subtotal	142,945	160,675
521.6400	Capital	80,495	18,300
	In-car camera - 6,000		
	Symphony Console Upgrade - 12,300		
	Subtotal	80,495	18,300
	TOTAL	1,774,980	1,743,745

FIRE RESCUE

The Department of Fire Rescue, established January 18, 1962, is a combination department consisting of seven (7) paid firefighters including the Fire Chief and sixteen (16) volunteer firefighters.

The firehouse is manned 24 hours a day, seven days a week with one (1) Firefighter/Paramedic and one (1) Firefighter/EMT and a reserve of sixteen (10) on-call volunteer firefighters. The Fire Chief is on duty 7:00 am. to 4:00 pm. Monday thru Friday and on call after hours and weekends. All but one of the career firefighters are certified by the state of Florida as Fire Safety Inspectors and are therefore authorized to conduct fire and life safety inspections on commercial and multi-residential properties in accordance with Florida Statute 633.216.

The Departments equipment consists of one (1) 1999 Pierce Pumper; one (1) Crimson 75 ft. Aerial Ladder Truck, one (1) squad, which carries water rescue equipment; one (1) jet ski; one (1) four-wheel drive all-terrain vehicle used for beach rescue; one (1) staff vehicle and one (1) fourteen foot enclosed trailer that houses rescue and recovery tools and equipment.

Indianalantic Fire Rescue proudly provides fire suppression, advanced life support emergency medical services, water rescue both in the Indian River Lagoon and the Atlantic Ocean, commercial fire safety inspections, free home fire safety surveys and free blood pressure testing. The fire station is a designated Safe Place for Children, a Safe Baby Point and a community sharps drop-off point.

The Volunteers continue to provide support to the Witch-Way 5K race, Holiday Tree Lighting Ceremony, Easter Egg Hunt as well as driving Santa around the Town on Christmas Eve.

	FY-15	FY-16	FY-17	FY-18	FY-19	FY-20	FY-21
Building Fires	6	4	8	4	4	10	4
Vehicle Fires	0	4	2	3	1	2	1
Other Fires	8	9	18	2	6	16	15
Rescue Calls	305	311	308	365	311	255	240
Water Rescues	5	24	8	5	9	12	4
Vehicle Accidents	37	54	32	37	30	28	23
Hazardous Condition Calls	31	21	49	16	28	20	20
False Alarms	67	72	41	36	43	32	26
Good Intent	6	79	55	41	19	43	14
Fire Safety Inspections	233	279	232	295	129	95	56
Assist Other Agency	58	8	20	19	17	20	11
Hydrant Inspections	91	90	90	90	89	57	0
Other Type Incidents	68	20	71	62	63	35	38
Total Calls	915	972	934	975	749	625	452

**Decrease in call volume over the past year and one half is the result of the Fire Chief discontinuing the practice of initiating an incident number for every fire inspection and checking individual hydrants.

FY-22 Personnel Related	\$ 765,000
Operating	\$ 88,281
Capital	\$ 6,500
TOTAL	\$ 859,781

EXPENDITURES

GENERAL FUND			
	FIRE RESCUE		
		21-22	22-23
ACCT.	NAME	ADOPTED	ADOPTED
522.1200	Full time Salaries	360,000	404,000
522.1400	Overtime/Holiday/FSLA	100,000	100,000
522.1500	Special Pay (Incentive)	19,420	6,600
522.2100	Fica	37,000	39,000
522.2200	Retirement - Police/Fire - Town	64,000	60,000
	State	34,000	34,000
522.2300	Life/Health Insurance	70,568	73,400
522.2400	Workers' Comp	45,774	48,000
	Subtotal	730,762	765,000
522.3100	Medical Supplies/Equipment	4,500	4,500
522.3110	Infection control	520	610
522.3120	Physicals/Immunizations	3,430	3,430
522.3410	Volunteers	4,300	4,300
522.4100	Telephone	1,290	1,290
522.4120	800 MHZ. Maintenance	3,591	3,591
522.4310	Electricity	5,250	5,460
522.4315	Water/Sewer	1,800	1,800
522.4600	Communications Maintenance	2,508	2,600
522.4610	Equipment Maintenance	5,048	6,000
522.4620	Building Maintenance	3,500	3,500
522.4630	Vehicle Maintenance	8,000	8,000
522.4650	Computer Maintenance	500	8,000
522.5100	Office Supplies	600	600
522.5200	Operating Supplies	11,500	11,500
522.5201	Vehicle Fuel	3,800	6,000
522.5210	Uniforms	2,500	3,000
522.5260	Other Equipment	5,000	9,000
522.5400	Books/Subscriptions/Dues	600	600
522.5410	License/permits ALS	2,400	1,000
522.5500	Training	3,500	3,500
	Subtotal	74,137	88,281
522.6400	Capital	-	6,500
	Reporting System - 6,500		
	Subtotal	-	6,500
	TOTAL	804,899	859,781

PROTECTIVE INSPECTION

Protective Inspection includes the building and code enforcement programs for the Town, more commonly referred to as the building department. The building department is administered by the building official. The building official is responsible for administration and enforcement of the Florida Building Code and the Town codes and ordinances regulating building construction activities. This is accomplished through the building permitting and inspections process. The building official also acts as the Town's code enforcement officer, as prescribed by Florida Statute Chapter 162 and the Town code of ordinances. The building official participates in the Town's Technical Review Committee (TRC), which reviews site plan applications, and attends the Town's Zoning and Planning Board, Board of Adjustment and Code Enforcement Board meetings.

Expenditures include funding for a part-time assistant, the building department office expenses, purchase of code books, training and associated travel expenses, building department vehicle, fuel and maintenance, and department uniforms. These expenses are partially offset by the collection of permit fee revenues. The table below lists data consisting of historical figures of building department activity:

	FY-17	FY-18	FY-19	FY-20	FY-21
No. of permits issued	491	524	557	602	488
Total construction value	7.87m	11.26m	15.05m	15.21m	16.3m
New single family residences	5	5	4	2	4
New commercial buildings	0	0	1	0	0
New multi-family buildings	0	0	0	3	3

FY-22 Personnel Related	\$ 145,700
Operating	\$ 20,250
Capital	\$ 0
TOTAL	\$ 165,950

EXPENDITURES

GENERAL FUND			
	PROTECTIVE INSPECTION		
		21-22	22-23
ACCT.	NAME	ADOPTED	ADOPTED
524.1200	Salaries	106,732	109,000
524.2100	Fica	8,165	8,300
524.2200	Retirement	14,615	14,000
524.2300	Life/Health Insurance	10,997	11,400
524.2400	Workers' Comp	2,844	3,000
	Subtotal	143,353	145,700
524.3100	Professional Services	3,800	4,000
524.4100	Telephone	680	600
524.4110	Postage	500	500
524.4630	Vehicle Maintenance	400	2,000
524.4650	Computer Maintenance	160	1,000
524.4700	Printing	100	100
524.4910	Permit Surcharge - state	3,000	3,500
524.5100	Office Supplies	200	200
524.5200	Operating Supplies	2,300	3,700
524.5201	Vehicle Fuel	400	1,000
524.5210	Uniforms	200	300
524.5400	Books/Subscriptions/Dues	700	700
524.5500	Training/Education	2,650	2,650
	Subtotal	15,090	20,250
524.6400	Capital	-	-
	Subtotal	-	-
	TOTAL	158,443	165,950

PUBLIC WORKS DEPARTMENT

The Department of Public Works is assigned responsibility to maintain 18.1 miles of Town streets, curbs along portions of streets, sidewalks, a closed and open drainage system, public buildings and grounds, and Town parks. Town personnel patch streets as needed, recommend streets for the annual resurfacing effort and maintain all traffic related signs on Town streets. Assistance is provided through contract services for street resurfacing, removing material from storm sewer inlets, mowing, pest control of certain areas, replacing stormwater pipes, street sweeping, and maintaining building systems.

The Town contracts with Brevard County government to maintain traffic signals and with the Florida Department of Transportation (FDOT) enabling the Town to be compensated for maintaining FDOT rights-of-way other than the driving surface.

The Town has the following park properties: Dewey, Douglas, Gus Carey, Indialantic Ocean Beach, Indian River, Lily, Nance, Orlando, Ernest Kouwen-Hoven Riverside, Sea Park, Sunrise, Vincent Benevente Sunset, Tradewinds, Wavecrest, and Wavecrest Extended. The parks differ in terms of amenities that are provided and the level of care that is required. Additionally, the Town has 445 metered parking spaces.

Staffing is provided as follows: Director, Maintenance Worker II (1), Maintenance Worker I (5), Administrative Assistant, and (4) part-time parking enforcement specialists, some positions are necessitated for Enterprise Fund operations.

The department provides required management over the two enterprise funds that address activities at Indialantic Ocean Beach, Nance, Sea (aka Tampa Avenue), and Sunrise parks. The management of the enterprise fund facilities requires personnel to be available to perform a multitude of duties including cleaning restrooms; emptying trash containers; removing litter; maintaining vegetation, facilities, and equipment; and enforcing parking regulations in the parks.

The department functions with the following vehicles/major equipment: four pick-up trucks, dump truck, two slow speed vehicles, tractor, and loader.

FY-23 Personnel Related	\$ <u>420,400</u>
Operating	\$ <u>560,000</u>
Capital	\$ <u>1,631,241</u>
TOTAL	\$ <u>2,611,641</u>

EXPENDITURES

GENERAL FUND			
	PUBLIC WORKS		
		21-22	22-23
ACCT.	NAME	ADOPTED	ADOPTED
541.1200	Salaries	242,240	271,400
541.1400	Overtime	2,000	3,500
541.2100	Fica	18,600	20,800
541.2200	Retirement	33,938	34,000
541.2300	Life/Health Insurance	64,441	66,000
541.2400	Workers' Comp	23,500	24,700
	Subtotal	384,719	420,400
541.3100	Contractual services/street sweeping	11,775	15,000
541.3110	Engineering	23,275	25,000
541-3115	Medical	500	500
541.4100	Telephone	600	600
541.4300	Street/Traffic Lights	57,240	58,000
541.4310	Electricity	1,890	2,500
541.4315	Water/Sewer	700	1,000
541.4400	Equipment Rental	1,000	1,000
541.4610	Equipment Repairs	9,000	12,000
541.4615	Generator Maintenance	1,000	1,000
541.4620	Bldg/Grounds Maintenance	22,548	40,000
541.4630	Right-of-way Maintenance	6,000	6,000
541.4640	Street drainage maintenance	9,000	9,000
541.4650	Computer maintenance	500	1,500
541.5200	Operating Supplies	14,000	20,000
541.5201	Gas & Diesel Fuel	5,400	10,000
541.5210	Uniforms	2,000	3,000
541.5220	Small Tools	4,000	6,000
541.5230	Sign Materials	5,000	10,000
541.5240	Lawn Maintenance Equipment	3,000	5,000
541.5241	Solid waste	1,000	1,500
541.5260	Other Equipment	6,000	7,000
541.5500	Training	1,500	1,500
	Subtotal	186,928	237,100
541.6300	Street Improvements	75,000	250,000
541.6310	Street Drainage	20,150	1,381,241
541.6400	Capital	37,275	-
	Subtotal	132,425	1,631,241

EXPENDITURES

GENERAL FUND			
	PUBLIC WORKS		
		21-22	22-23
ACCT.	NAME	ADOPTED	ADOPTED
541.7500	Orlando Park	8,225	8,500
541.7510	Douglas Park	3,580	5,100
541.7520	Riverside Park	2,615	4,000
541.7530	Lily Park	4,270	4,300
541.7540	Gus Carey Park	1,170	1,200
541.7550	Dewey Park	850	900
541.7560	Wavecrest Park	900	900
541.7570	Sunset Park	1,200	2,000
541.7580	Town Hall Maintenance	2,190	2,200
541.7590	Causeway Maintenance	5,800	6,700
541.7600	Equipment Repair/Replacement	15,500	15,500
541.7601	Plant/mulch	4,000	4,000
541.7610	5th Ave. Median Plants	206,300	256,300
541.7620	Tradewinds Park	1,170	1,200
541.7630	5th Ave. Median Maintenance	8,820	10,000
541.7640	Indian River Park	100	100
	Subtotal	266,690	322,900
	TOTAL	970,762	2,611,641

EXPENDITURES

GENERAL FUND			
	RECREATION/BEAUTIFICATION		
		21-22	22-23
ACCT.	NAME	ADOPTED	ADOPTED
572.4400	Holiday Lighting	6,000	-
572.4810	Halloween Party	5,000	5,000
572.4820	Heritage Committee	600	600
572.4830	Sustainability Committee	-	7,000
572.4900	Recreation Events	3,000	3,000
	Subtotal	14,600	15,600
572.9200	Parks projects	7,500	7,500
572.9300	Witch Way 5k	7,500	7,500
572.9400	Pavers	1,000	1,000
	Subtotal	16,000	16,000
	TOTAL	30,600	31,600

EXPENDITURES

GENERAL FUND			
	IMPROVEMENTS		
		21-22	22-23
ACCT.	NAME	ADOPTED	ADOPTED
590.1000	Buildings and equipment	60,000	80,000
	Total	60,000	80,000

ENTERPRISE FUNDS

	ENTERPRISE 1	21-22	22-23
ACCT #	NAME	ADOPTED	ADOPTED
REVENUE			
329.1001	Permits	35,000	39,000
344.5001	Meter/Kiosk Revenue	244,000	255,200
359.1001	Parking Fines	50,000	84,500
361.1001	Interest	100	50
361.3001	Miscellaneous income	0	0
	TOTAL	329,100	378,750
GENERAL EXPENSES			
545.1200	Full time salaries	45,000	49,000
545.1210	Part time salaries	33,000	35,000
545.2100	Fica	5,000	6,950
545.2200	Retirement	5,800	5,800
545.2300	Life/health insurance	17,303	17,500
545.2400	Workers' Comp	3,200	3,400
	Subtotal	109,303	117,650
545.3100	Professional Services	400	400
545.3110	Medical	240	240
545.3200	Audit	4,100	4,100
545.3210	Accounting Service	1,200	1,200
545.3400	Charge for Services	99,363	99,363
545.3410	Lifeguards	33,100	34,755
545.3420	Computer Maintenance	2,600	2,600
545.4110	UPS	50	50
545.4400	Equipment Rental	100	100
545.4500	Liability insurance	6,840	10,600
545.4700	Printing	2,500	2,500
545.4950	Legal ads	250	250
545.5100	Office Supplies	250	250
545.5200	Operating Supplies	7,000	10,000
545.5201	Vehicle fuel	700	1,400
545.5210	Uniforms	750	750
545.5240	Other equipment	200	200
545.5500	Training	100	100
	Subtotal	159,743	168,858
METER ENFORCEMENT			
545.4600	Meter repair/maintenance	7,840	7,840
545.4605	Kiosks fees/maintenance	10,000	21,200
545.4610	Vehicle repair/maintenance	1,425	1,450
	Subtotal	19,265	30,490
BEACHFRONT			
545.4310	Electricity	1,400	1,470
545.4320	Solid Waste	4,300	6,020
545.4620	Beachfront maintenance	6,000	6,000
545.4630	Beautification	200	500
545.4640	Park maintenance	4,000	4,000
545.4650	Boardwalk/crossover maintenance	4,500	15,000
545.5300	Street maintenance	500	500
545.5310	Signs	5,000	10,000
	Subtotal	25,900	43,490
CAPITAL EXPENSE			
545.6400	Capital - 2 kiosks	12,000	12,400
545.9100	Enterprise 2 transfer	2,889	5,862
	Subtotal	14,889	18,262
	GRAND TOTAL	329,100	378,750

	ENTERPRISE 2	21-22	22-23
ACCT #	NAME	ADOPTED	ADOPTED
REVENUE			
329.1002	Permits	9,000	10,000
344.5002	Kiosk Revenue	100,000	150,000
359.1002	Parking Fines	16,000	24,500
361.3002	Miscellaneous income	2,500	4,629
381.1000	Enterprise 1 Transfer	2,889	5,862
	TOTAL	130,389	194,991
GENERAL EXPENSES			
546.1200	Full time salaries	11,000	13,000
546.1210	Part time salaries	9,000	9,500
546.2100	Fica	1,300	1,500
546.2200	Retirement	1,500	1,500
546.2300	Life/health insurance	4,347	4,350
546.2400	Workers' Comp	900	950
	Subtotal	28,047	30,800
546.3100	Professional Services	300	400
546.3110	Medical	100	240
546.3200	Audit	1,025	1,025
546.3400	Charge for services	24,841	24,841
546.3410	Lifeguards	8,276	8,690
546.3420	Computer maintenance	775	775
546.4110	UPS	75	75
546-4400	Equipment rental	200	200
546.4500	Liability insurance	1,700	2,650
546.4700	Printing	600	600
546.4950	Legal ads	50	50
546.5100	Office supplies	50	50
546.5200	Operating supplies	5,000	7,500
546.5201	Vehicle fuel	250	500
546.5210	Uniforms	350	350
	Subtotal	43,592	47,946
METER ENFORCEMENT			
546.4600	Kiosk repair/maintenance	4,000	2,000
546.4605	Kiosks fees	20,000	22,000
546.4610	Vehicle repair/maintenance	300	300
	Subtotal	24,300	24,300
BEACHFRONT			
546.4310	Electricity	1,700	1,785
546.4315	Water/sewer	6,600	7,920
546.4320	Solid waste	1,100	1,540
546.4620	Beachfront maintenance	200	200
546.4630	Beautification	250	500
546.4640	Park Maintenance	10,000	10,000
546.4650	Boardwalk/crossover maintenance	10,000	55,000
546.4660	Building Maintenance	4,000	14,000
546.5310	Signs	600	1,000
	Subtotal	34,450	91,945
CAPITAL EXPENSE			
546-6400	Capital	0	0
	Subtotal	0	0
	GRAND TOTAL	130,389	194,991

DEBT SERVICE FUND

Debt Service Fund 22-23		
Town of Indialantic, Florida Limited Ad Valorem Tax Note, Series 2018		
	21-22	22-23
	ADOPTED	ADOPTED
Revenues		
201.311.2000 Ad Valorem (voted at 1.000)	459,955	519,890
201.311.2100 Interest	275	100
Total	460,230	519,990
Expenses		
201.517.5200 Misc. Expenses	300	300
201.517.7100 Principal	281,530	291,240
201.517.7200 Interest	75,445	65,732
201.517.7300 Prepayment Fund	-	150,000
201.517.9000 Reserve	102,955	12,718
Total	460,230	519,990